James Curtis, Jr

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December 08, 2020

|1| Cover Letter for consideration of Administration and Faculty Member contract employment,

Dear Administration and Faculty Member contract employment hiring representative,

|2| Throughout the career and education of James, he has contributed to positive business results through effective organization, prioritization and follow-through of key organizational projects. The strengths and qualifications of James are an ideal match for the Administration and Faculty Member contract employment requirements and will bring immediate value to organization, nationally.

|3| In the CEO, Director, and Post-Doctorate roles of James, he exercised a calculated and methodical approach to problem-solving. While James is independently motivated, James appreciates collective efforts and collaborates productively. Moreover, James is competent in academic publishing and online class moderation with proficiency in curriculum creation.  
  
This contract employment opportunity is especially exciting as the professional goals of James align with the aim and values of the organization and contact employment opportunity. Furthermore, the leadership, management and organization abilities of James will contribute your continued organizational efforts.

|4| You may notice a gap of compensated employment while reviewing my resume. During this period, James elected to take a leave from the workforce for entrepreneurial activities, including advanced, independent, private education. The time that James was able to commit to advanced, independent, private education has been invaluable to his professional growth, and James is eager to re-affiliate himself with the traditional, professional sphere of applying the newfound qualifications of James and newfound knowledge of James to the job opportunity.

|5| To illustrate the scope of the career history and professional competencies of James, please take a moment to review the enclosed resume of James. Your evaluation of the credentials of James, and a subsequent response is appreciated.

Sincerely,  
James Curtis, Jr

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